

WHEATON AREA SCHOOLS RETURN TO SCHOOL PLAN 2020-2021

Wheaton Area Schools will use the Minnesota [Safe Learning Plan for 2020-2021](#) to determine the appropriate learning model for our schools to begin the school year, as well as monitor and modify learning scenarios throughout the school year.

- ❖ The District will monitor and adjust our learning model based on the status of our school community health, throughout the school year.
- ❖ The use of face coverings will be required by all persons in Wheaton Area Schools buildings and on buses, unless a medical exemption is provided to the District.
- ❖ Three cloth face masks will be distributed to each student and staff member by the district. Students and staff may choose to supply their own face covering meeting the guidelines below.
 - Allowable face coverings include; paper or disposable masks, cloth face masks, scarves, bandannas, and religious face coverings.
 - The covering should cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear.
 - Cloth face coverings should be washed frequently. If a student or staff member forgets a mask, a disposable mask will be provided that day.
 - All visitors are required to wear a mask once they enter the building. Disposable masks are available at the front entrance.
- ❖ Parents will be responsible for reporting any symptoms in students, or possible COVID-19 exposure.
- ❖ When students, faculty and staff members have symptoms of COVID-19, they are expected to follow the [Decision Tree for People with COVID-19 Symptoms in Youth, Student, and Child Care Programs](#).
- ❖ The school district will make available distance learning to its enrolled students who may be medically vulnerable or otherwise unwilling to return to in-person or hybrid learning.
- ❖ Below is a Tiered Response guide to show how the schools will respond to varying factors in the different learning scenarios.

Tiered Responses

The following factors will be considered for movement from one tier to the next

Scenario 1- In Person	Scenario 2-Hybrid	Scenario 3- Distance Learning
<ul style="list-style-type: none"> Based on criteria of Minnesota Department of Health's Safe Learning Plan. No Directed Health Measures that limit the school building capacity 	<ul style="list-style-type: none"> Based on criteria of Minnesota Department of Health's Safe Learning Plan. Consultation with Health Department Directed health measures Governor or Commissioner of Education Guidance 	<ul style="list-style-type: none"> Based on criteria of Minnesota Department of Health's Safe Learning Plan. Consultation with Health Department Directed health measures Governor or Commissioner of Education Guidance

Building Procedures

	Scenario 1- In Person	Scenario 2-Hybrid	Scenario 3- Distance Learning
School/Academic Plan	<ul style="list-style-type: none"> School conducted in person Social Distancing encouraged Buildings open Masks as required by the state of Minnesota 	<ul style="list-style-type: none"> 6-foot social distancing Buildings open - 50% classroom capacity Masks as required by the state of Minnesota 	<ul style="list-style-type: none"> School buildings closed Distance learning for PreK-12 grade students
Temperature Checks	<p>PreK-5</p> <ul style="list-style-type: none"> Temperature checks will be conducted every morning upon arrival in the classroom. <p>MS/HS-</p> <ul style="list-style-type: none"> Temperature checks will be conducted every time students enter the building 	<p>PreK-5</p> <ul style="list-style-type: none"> Temperature checks will be conducted every morning and afternoon in the classroom. <p>MS/HS-</p> <ul style="list-style-type: none"> Temperature checks will be conducted every time students and staff enter the building 	

	<p><u>Temperature Procedures</u></p> <ul style="list-style-type: none"> • 100.4 threshold (home 72 hours fever free w/o medication) • An earlier return may be possible with a doctor’s return to school note. • Temperatures for tardy students are taken in the office prior to going to class. • Temps will be logged and kept for individual use. 	<p><u>Temperature Procedures</u></p> <ul style="list-style-type: none"> • 100.4 threshold (home 72 hours fever free w/o medication) • An earlier return may be possible with a doctor’s return to school note. • Temperatures for tardy students are taken in the office prior to going to class. • Temps will be logged and kept for individual use. 	
Custodial	<ul style="list-style-type: none"> • Daily routine cleaning procedures • Routine infectious disease protocol <ul style="list-style-type: none"> ○ Staff will comply with State and/or local health department requirements ○ Staff will follow manufacturer’s instructions regarding the use and maintenance of equipment & use & storage of chemicals for cleaning & sanitizing. • Spray bottles with disinfectant provided for all PreK-12 	<ul style="list-style-type: none"> • Continue Scenario I procedures plus heightened disinfection of touch points or areas. • Administration will work with the Buildings and Grounds Coordinator to identify areas of specific concern and communicate to custodians of affected student attendance centers the specific area(s), surface(s), schedule, procedure and product to be used for heightened disinfection. • Custodians will provide heightened disinfection of touch points or areas of specific concern in student attendance centers identified by the Buildings and Grounds Coordinator. • Buildings and Grounds Coordinator will determine cleaning schedules at each building and modifications to meet heightened disinfection needs. 	<ul style="list-style-type: none"> • Securing affected buildings • Building access limited to essential services. • Buildings and Grounds Coordinator to designate staff to shut down and secure affected building(s). • Cleaning of buildings <ul style="list-style-type: none"> ○ Affected building(s) will be cleaned as required, prior to student return. ○ Buildings and Grounds Coordinator will determine staffing assignments and/or procedure modifications required.
Lunch and Breakfast	<ul style="list-style-type: none"> • Breakfast will be eaten in the classroom. 	<ul style="list-style-type: none"> • Breakfast will be eaten in the classroom. 	<ul style="list-style-type: none"> • Grab and Go meals will be provided for families at designated pick up spots.

	<ul style="list-style-type: none"> Lunch will be eaten in the classroom. Extra sanitation procedures will be used. Some food items may be limited. Visitors will not be allowed to eat lunch with students. <p>MS/HS</p> <ul style="list-style-type: none"> Breakfast will be grab and go in the high school commons Lunch served in the Commons. 	<ul style="list-style-type: none"> Prek-5- Lunch will be eaten in the classroom. <p>MS/HS</p> <ul style="list-style-type: none"> 6-12 lunch will be modified Extra sanitation procedures will be used. Lunch is grab and go. Visitors will not be allowed to eat lunch with students. 	
Recess	<p>PreK - 5</p> <ul style="list-style-type: none"> Recess before school and at lunch time. Handwashing or hand sanitizer upon entry. <p>MS/HS</p> <ul style="list-style-type: none"> Handwashing/hand sanitizer before and after. 	<p>PreK-5</p> <ul style="list-style-type: none"> Classes will implement zones for recess for assigned students to support physical distancing. Schedules will be modified to minimize grade levels on the playground at one time. Balls, jump ropes, or hula hoops will be assigned to classrooms and sanitized each day. <p>MS/HS</p> <ul style="list-style-type: none"> P.E. equipment will be sanitized each day. 	
Field Trips	Limited local field trips based on administrative approval.	No off-site field trips until further notice.	
Specials	<p>Students transition to music, art, PE, and media</p> <p>PreK-5</p> <ul style="list-style-type: none"> The computer lab will be closed. <p>MS/HS</p>	<p>PreK-5</p> <p>Smaller class sizes as required by occupancy rules. Choir will be in the Cafeteria.</p> <p>MS/HS</p> <ul style="list-style-type: none"> Choir will be in the auditorium 	

	<ul style="list-style-type: none"> • Computer labs will be used based on checkouts. 	<ul style="list-style-type: none"> • Band will be in the gym 	
Handwashing	<ul style="list-style-type: none"> • Hand washing or hand sanitizing will be used upon entering the school and/or the classroom. • MS/HS • Hand washing or hand sanitizing will be used upon entering and exiting the school and/or the classroom. 	<ul style="list-style-type: none"> • Hand washing or hand sanitizing will be used upon entering the school and each classroom. 	
Hallways	<ul style="list-style-type: none"> • PK-5 students transition on the right side of the hallway with staff support • MS/HS • Directional transitions with signage will be used. 	<ul style="list-style-type: none"> • PreK-5 students transition on the right side of the hallway with 6 ft between each other with staff support. • MS/HS • Directional transitions with signage will be used. 	
Lockers	<ul style="list-style-type: none"> • Prek-5 Lockers will be used with alternating schedules to encourage social distancing • MS/HS • Building will stagger assigned lockers. 	<ul style="list-style-type: none"> • PreK-5 Lockers will be used with alternating schedules to meet social distancing requirements. • MS/HS • Building will implement a limited and staggered use in between. 	
Beginning of the day staff	<p>PreK-12</p> <ul style="list-style-type: none"> • Teachers will report for duty as assigned. 	<p>PreK-12</p> <ul style="list-style-type: none"> • Teachers will report for duty as assigned. 	
Beginning of the day students	<p>Pre K-5</p> <ul style="list-style-type: none"> • Students will enter the building and go directly to their classroom. 	<p>PreK-5</p> <ul style="list-style-type: none"> • Students will enter the building and go directly to their classroom. 	

	<p>Temperature checks will be taken prior to recess and/or breakfast.</p> <p>MS/HS</p> <ul style="list-style-type: none"> • Students in the building prior to 8:00 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor. • Students who are dropped off or arrive with a ride before 8:00 should remain in the high school commons after getting their temperature checked, and social distancing practices will be encouraged. 	<p>Temperature checks will be taken prior to breakfast.</p> <p>MS/HS</p> <ul style="list-style-type: none"> • Students in the building prior to 8:00 need to be in an approved meeting/practice and be supervised by a teacher/coach/sponsor. • Students who are dropped off or arrive with a ride before 8:00 should remain in the high school commons after getting their temperature checked, and social distancing practices will be followed. 	
End of the day	<ul style="list-style-type: none"> • Parents picking up their child will wait for them at their vehicle, or outside the building. Parents reminded to use social distancing. 	<ul style="list-style-type: none"> • Parents picking up their child will wait for them at their vehicle, or outside the building. Parents reminded to use social distancing. • Students will be dismissed using a staggered dismissal. • Students must leave the building by 3:30pm unless in an adult-supervised activity. 	
Building Access	<ul style="list-style-type: none"> • Non-essential visitors are restricted. • Visitors will not be allowed to eat lunch with students • Item drop-off system will be available in the high school main vestibule. 	<ul style="list-style-type: none"> • Non-essential visitors are restricted. • Visitors will not be allowed to eat lunch with students. • Item drop-off system will be available in the high school main vestibule. 	<ul style="list-style-type: none"> • No school access available beyond required personnel.
Facemasks	<ul style="list-style-type: none"> • Masks are required by the State of Minnesota 	<ul style="list-style-type: none"> • Wearing face coverings are required by the State of Minnesota. 	

	<ul style="list-style-type: none"> • Face coverings will be available as requested. 	<ul style="list-style-type: none"> • Face coverings will be available as requested. 	
Restrooms	<ul style="list-style-type: none"> • Regularly scheduled or with permission from the teacher 	<ul style="list-style-type: none"> • Regularly scheduled or with permission from the teacher. • Limit the number of students in the bathroom 	
Water Fountains	<ul style="list-style-type: none"> • Students are encouraged to bring individual water bottles. 	<ul style="list-style-type: none"> • Students are encouraged to bring individual water bottles. 	
Classroom Seating/Materials Usage/Sanitization	<ul style="list-style-type: none"> • Desks separated and not in pods. (No face to face seating) • Daily cleaning and frequent cleaning of high touch surfaces throughout the day. • Minimize furniture and center items • Social distancing will be utilized when possible. • Regular classroom supply usage. <ul style="list-style-type: none"> ◦ Encourage individual student supplies. 	<ul style="list-style-type: none"> • All rooms at 50% capacity. • Desks separated and not in pods. (No face to face seating) • Social distance seating of 6 feet. • Student individual supplies (no sharing between students/staff) • Daily cleaning and frequent cleaning of high touch surfaces throughout the day. • Minimize furniture and center items • PE and other equipment is cleaned between use. 	
Transportation	<ul style="list-style-type: none"> • Regular transportation schedule with social distancing as possible and recommended loading and unloading procedures on busses and district vehicles. 	<ul style="list-style-type: none"> • Modified transportation schedule as needed, with 50% maximum occupancy. Recommended loading and unloading procedures on busses and district vehicles. 	
Technology	<ul style="list-style-type: none"> • 1-to-1 devices provided to all PreK-12 students. • 1-to-1 devices PreK-5 stay at the building. 	<ul style="list-style-type: none"> • 1-to-1 devices provided to all PreK-12 students. • 1-to-1 devices PreK-5 stay at the building. • Classroom technology items will be cleaned daily. • Students are strongly encouraged to clean their 1-to-1 device daily 	<ul style="list-style-type: none"> • 1-to-1 devices are used to complete online/remote learning.

		<ul style="list-style-type: none"> according to tech department guidance. 	
6-12 Activities	<ul style="list-style-type: none"> Extracurricular activities will be conducted in accordance with MSHSL guidelines. 	<ul style="list-style-type: none"> Extracurricular activities will be conducted in accordance with MSHSL guidelines. 	
On the Job Students	<p>MS/HS</p> <ul style="list-style-type: none"> Assignments outside of the school will be at the discretion of the community business Temperature check is required upon return to the building. 	<p>MS/HS</p> <ul style="list-style-type: none"> Assignments will be at the discretion of the community business and On-the-Job coordinator. Temperature check is required upon return to the building. 	
Student Attendance	<ul style="list-style-type: none"> All students in grades PreK-12 may attend school in person. Distance learning will be provided to those who may be medically vulnerable or otherwise unwilling to return to in-person learning. <p>MS/HS</p> <ul style="list-style-type: none"> All students will follow their regular daily schedule. 	<ul style="list-style-type: none"> All students in grades PreK-12 may attend school in person. Distance learning will be provided to those who may be medically vulnerable or otherwise unwilling to return to hybrid learning. <p>MS/HS</p> <ul style="list-style-type: none"> All students will follow their regular daily schedule. 	<ul style="list-style-type: none"> All students will need to check in daily with their teacher for attendance. <p>MS/HS</p> <ul style="list-style-type: none"> All students will follow their regular daily schedule online.
Staff Attendance	<ul style="list-style-type: none"> All staff will report as normal. Any questions or concerns relative to work expectations should be directed to the building principal. 	<ul style="list-style-type: none"> All staff will report as directed. Any questions or concerns relative to work expectations should be directed to the building Principal. 	<ul style="list-style-type: none"> All staff will be encouraged to work from home as their jobs allow.
Before/After School Connections and MS/HS Study Skills	<ul style="list-style-type: none"> Temperatures taken upon arrival. Handwashing upon arrival. Regular scheduled program activities. <p>MS/HS</p>	<ul style="list-style-type: none"> Temperatures taken upon arrival. Handwashing upon arrival. Students divided into small groups for activities. Follow all above processes for recess and off site activities. 	<ul style="list-style-type: none"> Connections will not be offered.

- Social distancing will be practiced.