Adopted: September 2010 Wheaton ISD #803 Policy 524.2

Revised: August 13, 2012 Revised: August 15, 2016

## #524.2 PERSONAL ELECTRONIC DEVICE USE POLICY:

Wheaton Area Schools recognize that personal electronic devices\* are an important communication device with the students and parents of our school district. While understanding their value, we also recognize their potential of abuse that could include harassment, academic dishonesty and interference with the educational process. Students who use their personal electronic devices for any of these purposes are subject to disciplinary action as covered in the district rights and responsibilities handbook. The Wheaton Area Schools has set this policy to ensure that the personal electronic device technology does not prevent or distract from learning but allows students to communicate with parents and others at appropriate times.

Personal Electronic Devices may be used:

- Before the school day begins at 8:30 a.m. and after the final bell at 3:15 p.m.
- During the student's lunch hour
- When permission has been requested and granted by Administration
- Between classes or at break time

The use of Personal Electronic Devices is strictly prohibited:

- During school instruction time. This includes any area on the school grounds during the instructional day.
- During any time of the school day at Pearson Elementary unless granted permission by the administration.

If a student violates the district personal electronic device policy, the personal electronic device will be brought to administration and they will be subject to the following disciplinary action:

- 1<sup>st</sup> offense- Parents are notified and the student will be able to pick up their device at the end of the school day.
- 2<sup>nd</sup> offense & subsequent violations Parents are notified and the device will remain in the principal's office until a time when a parent/guardian will be able to pick up the device. When the next academic quarter starts that year, the student will still be considered a one-time violator.

All students will be required to sign an acceptable use policy to make sure they understand the rights and responsibilities of using personal electronic device in the school district.

\* For the purposes of this policy, a personal electronic device includes those devices capable of communicating with other electronic devices.

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